

Academic Assessment Committee Meeting Minutes
September 9, 2014 ~ 3:00pm
Provost's Conference Room, 239 Tigert

Present: Timothy Brophy, Rajeeb Das, Elliot Douglas, Catherine Emihovich, Cheryl Gater, David Julian, Cindy Qi, and Marie Zeglen

Absent: Margaret Fields, Leilani Freund, Bernard Mair, David Miller, Suzanne Murphy, and Alison Reynolds

Guests: Lee Morrison, and Toby Shorey

- 1. Welcome:** Dr. Brophy began the meeting by welcoming everyone to a new semester, a new school year, and a special welcome to the new members of the committee. Introductions of Committee members and guest were made. He discussed the Committee's responsibilities as outlined in the 2014-15 handbook.

He also stated that the committee will be working closely with the General Education Committee to develop the 2015 Institutional Assessment of the General Education program. The assessment was originally scheduled for Spring 2015, but due to the statewide changes in General Education, it has been rescheduled for Fall of 2015.

- 2. May 13, 2014 Minutes:** Dr. Catherine Emihovich moved to approve the minutes, Dr. Elliot Douglas seconded the motion, all were in favor, and the minutes were approved without discussion.
- 3. Election of Senate Co-Chair:** The election of the Senate Co-Chair was postponed until October's meeting because there were not enough Senate members present to vote.
- 4. Approvals Request:**
Undergraduate
The committee reviewed the Academic Assessment Plans for *East-Central European Studies Certificate*, *Classics Academic Assessment Plan* and *Undergraduate International Relations Certificate Academic Assessment Plan* in the College of Liberal Arts and Science. Dr. Catherine Emihovich moved to approve the plans, Dr. Cindy Qi seconded the motion, and all members approved the motion.

Graduate

Dr. Brophy explained that Dr. Brian Ray from the Warrington College of Business Administration asked if the committee would allow their college to present its data every two years to align with their accreditation cycle. After much discussion the committee did not approve the assessment cycle change for the College of Business Administration. All UF programs must report some or all of their SLOs annually, regardless of their professional accreditors' cycles. Their current approved cycle for annual reporting remains in effect. Dr. Elliot Douglas moved to deny the cycle, Dr. Catherine Emihovich seconded the motion and all members approved the motion.

The committee reviewed the Academic Assessment Plans for *Modern European Studies*, *Sustainable Development Practice 2014-15*; *CLAS 2014-15 Graduate Women's Studies Certificate* in the College of Liberal Arts and Science. Dr. Elliot Douglas moved to approve the plans, Dr. Catherine Emihovich seconded the motion and all members approved the motion.

Other Business:

Dr. Brophy discussed that Canvas, UF's new learning management system is being explored as a potential tool for student learning outcomes data collection and reporting.

Dr. Brophy briefly stated that he and Cheryl Gater are developing policies for Academic Assessment and Institutional Effectiveness. He also commented that during the summer the BOG worked on some regulations and one of them was the Student Learning Outcomes regulations, there were no major changes, just clarifications.

Meeting adjourned at 4:05pm